

Pandemic Preparedness and Readiness Plan for St. Felix Catholic School

2021-2022 Academic Year

Designated COVID-19 Point of Contact: Principal Eric Sonnek

Training of Staff and Stakeholders

- 1) Staff -- We will regularly meet to review guidelines and procedures. Staff will learn how to properly clean student-facing areas to ensure everyone remains safe.
- 2) Parents -- We will meet via video to explain procedures at school and ways parents can ensure safety at home.
- 3) Students -- We will spend the first few days of school learning new routines and understanding proper hygiene, cleaning, and safety procedures.

Adaptability

St. Felix Catholic School will evaluate the plan through weekly staff meetings; staff will talk with parents regularly, sharing necessary changes. Principal Sonnek will communicate changes to the procedures and protocols weekly, as well as communicate consistently with local organizations. The school advisory board will discuss the plan at each board meeting.

Entrance / Dismissal Protocols

Procedure Building Entrance Protocols

- 1) Temperature check in front of tablet
 - a) If the tablet indicates a high temperature, the person goes into the office for a second check.
 - b) If the temperature is high on the second reading, the person is asked to go home.
- 3) If the temperature on the first or second reading is okay
- 4) Use hand sanitizer to wipe hands.
- 5) Others will need to check into the office.

Dismissal

- 1) Students and staff will be mindful of social distance
- 2) Student checks out with the teacher.
- 3) If weather does not permit being outside, students will wait in the building

Health Checks

St. Felix School will communicate symptoms of COVID-19 that would require staff/students to refrain from attending school by poster, website, and email communication.

Screening Protocol for staff, students, and visitor entering the building:

Please see procedures for entering the building.

Returning to school/work for individuals with symptoms or diagnosis

Individuals with symptoms or diagnosis of COVID-19 will need to be cleared by a doctor to return to school/work. St. Felix Catholic School will refer to the Minnesota Department of Health or local County Health Department on the current return policy.

Physical Distancing in School

St. Felix Catholic School Schools will promote public health recommendations for physical distancing provided they do not:

- 1) disproportionately impact child development or the educational goals of the school
- 2) limit the school's ability to offer in-person learning to all of its students.

Mass will follow the protocols that were laid out by the Diocese of Winona-Rochester.

Before any event is planned, a group of invested individuals will assure proper protocol is followed to allow for safe measures.

Attendance

- **Contact Tracing:** The responsibility for contact tracing lies with trained professionals at Minnesota Department of Health. St. Felix Catholic school should assist MDH by providing relevant information when requested.
- **Quarantine:** Minnesota Department of Health no longer requires school leaders to quarantine individuals, entire classrooms, or groups of students on account of potential exposure to COVID-19.
- **Closing Catholic School Buildings:** The decision to temporarily close a due to concerns about the spread of an infectious disease will be made on the advice of competent public health authorities. St. Felix Catholic School should promptly notify the DOW-R Office of Catholic Schools of the decision to close.
- **Change in Learning Models:** St. Felix Catholic School will minimize changes to the in-person learning model for individual students, classrooms, and schools.

If a student/staff member is sick, he or she needs to stay home.

Transportation

St. Felix Catholic School is in conversations with the Wabasha-Kellogg School District and will have more information soon.

The optimal transportation to and from school is parent drop off and pick up.

Assessment of Plan Effectiveness

St. Felix Catholic School will continue to work with all stakeholders to make sure that our plan is working through constant communication.

Catholic identity and mission that guides the school

We are a Catholic, Christ-centered school dedicated to lifelong learning where students are encouraged to develop spiritually, morally, academically and socially.

HEALTH AND WELL-BEING – ACTION PLAN FOR SCHOOL

Cleanliness and Disinfecting Processes

St. Felix Catholic School has placed a checklist inside each classroom that will be completed each week and turned into the office. The teacher will be in charge of making sure the high contact surfaces are cleaned regularly and the checklist is completed.

St. Felix Catholic School has placed a checklist on the door of the janitor closet on each floor. The school janitor will be in charge of making sure the list is completed each day.

Hand Hygiene and Respiratory Etiquette

Signs will be posted for appropriate hand washing.

Signs will be posted for appropriate respiratory etiquette (covering coughs and sneezes).

During the training of staff and students, St. Felix Catholic School will train everyone on hand hygiene and respiratory etiquette.

Face Coverings

The State's legal mandate requiring face coverings in public and nonpublic schools expired at the end of the 2020-2021 school year. The DOW-R does not require Catholic school students or employees to wear face coverings. Parents and Guardians are well positioned to determine if their child should wear a face covering while outside of the home and out in the community. No student will be prevented from wearing a face covering. St. Felix Catholic school will work to reduce any stigmatization associated with the decision to wear or not wear a face covering.

The Face Coverings policy may need to change based on changing data.

At this time, all people are required by the CDC order to wear face coverings while in public transportation hubs and on all public transportation conveyances (airplanes, public buses, etc.), including school buses (both public and private).

Drinking Fountains

Each student and staff member will be required to bring their own water bottle.

CURRICULUM AND INSTRUCTION – ACTION PLAN FOR SCHOOL

Approach to Curriculum Planning

Teachers will communicate with the previous year's teacher to find gaps that may have occurred because of the COVID-19 shutdown.

St. Felix Catholic School will take the data collected from the NWEA test to help detect the gaps that have occurred because of the COVID-19 shutdown.

Teachers will use the Minnesota State Standards and the Diocese of Winona-Rochester Ace Curriculum to help guide their instruction and to help make sure students are achieving and progressing at his or her ability and grade level.

Teachers will focus on students' needs and make sure that students are able to continue learning at home if a student is sick or if school closes.

Long-range planning will be the focus along with considering the spring closure.

Assessment

Teachers will collect data and information on each student within the first two weeks of school.

Teachers will find the gaps that may have happened because of the COVID-19 shutdown.

Individual plans will be created on the needs of each student.

Feedback and Reporting (Grading)

Teachers will communicate with parents to make sure they understand what is happening with their child's academics and behaviors.

If school is temporarily closed or a student is unable to attend because of illness, the teacher will provide required work.

Supporting Unique Academic, Social, or Emotional Needs

Principal Sonnek is communicating with Wabasha-Kellogg Public School to ensure continuation of special educational services.

St. Felix Catholic School will provide support and curriculum that will help students with the social and emotional challenges that have taken place because of COVID-19.

St. Felix Catholic School will focus the first few weeks of the school year on the social and emotional needs of the students along with the gaps that may have taken place because of COVID-19.

Administrative Considerations

Principal Sonnek will communicate regularly with staff to find out what their needs are and what they need to ensure a safe environment for all.

Principal Sonnek and the School Advisory Board will ensure the strategic plan is being adapted to include any changes due to COVID-19.

Principal Sonnek will evaluate teachers and staff on a regular basis. Evaluations will include making sure teachers and staff are following the new procedures and ensuring students' safety.

Title Services

Principal Sonnek will be in communication with Wabasha-Kellogg Public School about the title services.

Transportation

Principal Sonnek will communicate with Wabasha-Kellogg Public School about transportation.

Health Services

The school nurse will be available upon request and will help ensure changes from the Minnesota Health Department are communicated to Principal Sonnek.

Counseling Services

Principal Sonnek will work with Wabasha-Kellogg Public School to have a school counselor available for the emotional and mental health challenges that may have occurred because of COVID-19.